

Application for Admission

WELCOME

Dear Applicant,

Thank you for your interest in Year Up Arizona! Please read the following pages for important information about our application and admissions process.

If you have any questions about the admissions process, application, or the Year Up Arizona program in general, please contact us by telephone at (480)376-0898 or via email, AZadmissions@YearUp.org. We will be more than happy to answer your questions.

We welcome you to the admissions process and look forward to receiving your application! Once you have attended an Information Session, you will be emailed the link to complete your application online.

ADMISSIONS TIMELINE

Admission to Year Up is competitive. Meeting admission deadlines is a minimum requirement to apply and does not guarantee acceptance.

ELIGIBILITY REQUIREMENTS

- Be 18-24 years old
- Have a high school diploma or GED certificate by or before the program start date
- Be a U.S. citizen, permanent resident, or have an employment authorization card
- Must be able to cover school's tuition, books and fees, through use of financial aid, scholarships, etc. (If you are concerned about meeting this eligibility requirement, please speak with a Year Up representative so that we can help you identify resources to cover tuition).

ADMISSION CHECKLIST

Review Eligibility Requirements

See page 2 for a complete list.

Attend Mandatory Information Session

The Information Session provides an opportunity to meet staff and learn detailed information about the admissions process and program expectations.

Submit Application

A complete list of application materials can be found on page 3. Many pieces of the application can be submitted at the information Session.

Complete the Maricopa Community Colleges Accuplacer Test

All qualified candidates must have taken and/or passed the Accuplacer placement test.

Attend an Interview

Your interview is a chance for us to learn more about you and why you are interested in Year Up. Please arrive at least 10 minutes early and come professionally dressed.

Decision

During each step of the admissions process, applicants will be notified if they have or have not qualified for the next step. Applicants who are accepted to Year Up PTC Phoenix will be notified via phone or mail. A confirmation of acceptance will be expected from the candidate within a reasonable time period.

APPLICATION CHECK-LIST

Application Form-will be emailed to you after attending an Information Session.

All application materials become part of a permanent record, are the property of Year Up, and are not returnable.

Identification Document

We request that you submit photocopies of the documents listed

ONE of these documents:

- U.S. passport
- Certificate of U.S. citizenship
- Certificate of naturalization
- Permanent resident card or alien registration receipt card

ONE official Picture ID:

- Driver's license
- State ID
- U.S. military card
- Non-U.S. passport

AND ONE of these documents:

- U.S. Social Security card
- U.S. birth certificate
- U.S. citizen card
- Certification of birth abroad issued by the U.S. Dept of State
- ID card for use of resident citizen
- Unexpired employment authorization card.

Personal Essay

Your essay should be formatted as follows: 2 pages typed, paragraph form, double-spaced, 12 pt Times New Roman font. Your answer will be evaluated for content and your ability to communicate and express your thoughts clearly and concisely.

Essay Questions

- 1.) Why do you want to join Year Up and why do you believe you are a good candidate for Year Up?

- 2.) Tell us a little about yourself or your family – what is “your story”? Explain what are the personal, educational, and extra curricular experiences that have lead to your interest in Year Up. Please explain why you are interested in pursuing further study/education, and how it ties in to your personal and career goals.

Completion of FAFSA

You must provide documentation indicating that you have completed the FAFSA.

Application for Enrollment into Maricopa Community Colleges

- Complete college application
- Please provide student ID number below and/or provide proof of completion of college application.
- Student ID # _____

Proof of High School Graduation (Copy of your high school diploma or GED certificate)

Official Proof of Residency

Two Professional References

Please provide at least two professional references.

Waiver of Confidentiality

This form will allow Year Up to have access to viewing your school records in accordance with FERPA stipulations. This form will be in your application and will be emailed to you.

Additional Optional Materials

- Official copy of transcripts from any institution for which you wish to receive transfer credits (if applicable)
- Recommendation form in a sealed envelope (optional) - may use forms on pages 18 & 19 which will be included in your emailed application.
- General Release of Information Form (optional) page 20 in emailed application.