



POSITION ANNOUNCEMENT

Title: Director of Student Services
Location: Atlanta, GA

ORGANIZATION DESCRIPTION:

Founded in 2000, Year Up is a non-profit organization with a mission to prepare urban young adults aged 18-24 for life and work in our technology-driven society, while guiding them toward successful careers and higher education. Through a one-year, intensive training program, students receive a unique combination of hands-on technical and professional skills, college credit and corporate internships.

In our tenth year of operations, Year Up will serve more than 1,000 students per year across six sites in Boston, Providence, Washington, D.C., New York City, San Francisco and Atlanta, and expects to open the Chicago site in the summer of 2010. Year Up continues to be recognized as a non-profit leader; we have received numerous awards, including Fast Company Magazine's Social Capitalist Award for innovative business model and social impact in 2005, 2007 and 2008. In 2009, when 75% of non-profits either did not grow or remained flat, Year Up grew its revenue by 23%, enabling us to increase the number of students served by 56% each year since our founding. Much of our success is attributed to our talented and committed staff. Please see www.yearup.org for more information about our program.

ATLANTA OFFICE:

Year Up Atlanta opened in March 2009 and will have served 60 new students in its first calendar year with 9 full and part-time staff, numerous volunteers, and several interns. The Atlanta site plans to serve over 300 new students with a staff of over 30 by 2013. Year Up has an entrepreneurial, fast paced, collaborative high support/high expectations/high feedback culture. All staff members interact with students; facilitate student activities; and serve students as formal mentors/advisors.

POSITION OVERVIEW:

The Director of Student Services (DSS) is a new position, reports to the Atlanta Executive Director and is responsible for monitoring, supporting and enhancing the "quality of life" that students experience in the Year Up program. This includes building internal capacity and expanding access to external resources for delivering counseling and related social services. This position will also collaborate with the admissions and enrollment processes, and will deliver life skills programming and coaching.

QUALIFICATIONS:

- A passion for working with urban young adults, an unshakable belief in their potential and a strong commitment to the mission of Year Up
- History of thriving in a fast paced, high growth, team oriented, flat organizational structure where priorities change rapidly, lines of authority are blurred and everyone rolls up their shirtsleeves
- 10+ years experience as a no-nonsense counselor/therapist for at-risk individuals, particularly young adults, including:
 - Experience developing, implementing, monitoring and measuring the effectiveness of counseling and related programs
 - An existing network of contacts within and extensive knowledge of the social services resources available in Metro Atlanta
 - History of cultivating relationships and building alliances with agencies and schools
 - Experience developing and implementing related curriculum
- An engaging and collaborative leadership style with mature interpersonal skills and the ability to juggle and manage multiple, competing priorities and deadlines
- Demonstrated scholarship, e.g. publications or presentations regarding working with urban young adults, highly desirable
- Impeccable reputation with regard to ethics and integrity, etc.
- Prior experience in admissions and enrollment is highly desirable
- Seasoned no-nonsense supervisor, capable of making tough staffing decisions
- Commitment to diversity and inclusion
- MSW and Ph.D. strongly preferred

Salary is commensurate with education and experience.

TO APPLY:

Year Up has partnered with the LeRoi Group for filling this search. For more information, please contact Kenneth Lee, kennethlee@theleroigroup.com, 404-508-0834 or click here: [Apply Online Now](#)

Year Up is an equal opportunity employer.